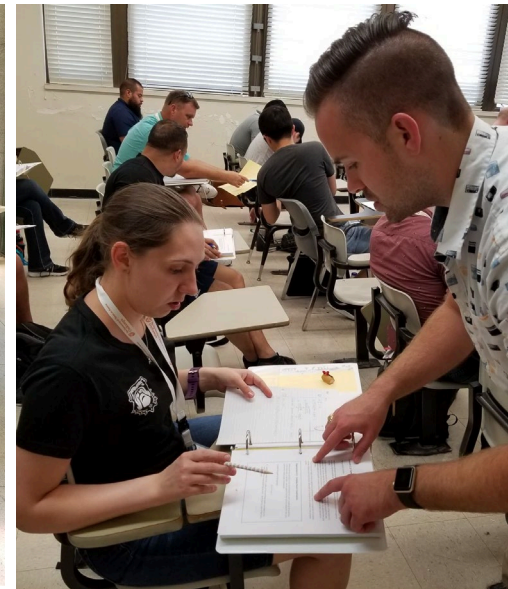
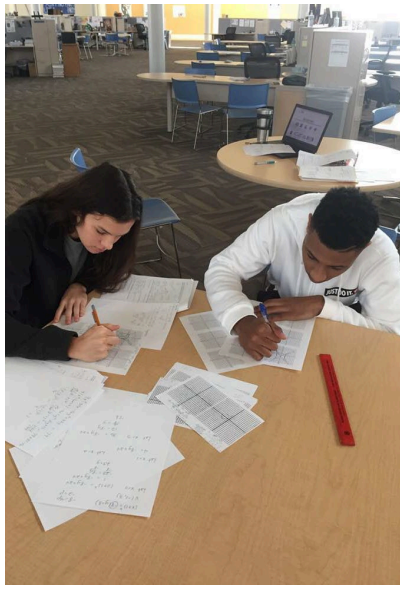




The University of Texas at Austin OnRamps



Experience College Before College

STUDENT REGISTRATION 2019-2020

- Important Registration Dates
- Student Registration Step-by-Step
 1. UT EID
 2. OnRamps Portal
 3. Canvas & Orientation
- Introduction to OnRamps Portal – Instructor View
- Additional Resources

IMPORTANT
REGISTRATION
DATES



ENROLLMENT CALENDARS

- OnRamps assigns districts to a calendar for enrollment activities and course pacing
- Based on your district's academic calendar
- Ensures OnRamps can provide consistent support to students and instructors and share timely information with districts throughout the year
- High school course name includes your calendar assignment (*College Algebra – HS A – Dumbledore, Albus*)



ENROLLMENT CALENDAR ASSIGNMENTS

Arts & Entertainment, Chemistry, College Algebra, Computer Science, Geoscience,
Physics, Precalculus, and Statistics

A

- School starts August 12-16
- School starts August 19-23 & ends May 18-22

B

- School starts August 19-23 & ends May 25-29
- School starts August 26-30

Y

- Schools on a year-round schedule



ENROLLMENT CALENDAR ASSIGNMENTS

History & Rhetoric

C

- School starts August 12-16
- School starts August 19-23 & ends May 18-22

D

- School starts August 19-23 & ends May 25-29
- School starts August 26-30

Y

- Schools on a year-round schedule



STUDENT SELF-REGISTRATION DATES

Arts & Entertainment, Chemistry, College Algebra, Computer Science, Geoscience,
Physics, Precalculus, and Statistics

A

- Opens **August 12** at 8:00 am CT
- Closes **September 23** at 5:00 pm CT

B

- Opens **August 19** at 8:00 am CT
- Closes **September 30** at 5:00 pm CT

Y

- Opens **August 1** at 8:00 am CT
- Closes **September 3** at 5:00 pm CT



STUDENT SELF-REGISTRATION DATES

History & Rhetoric

C

- Opens **August 12** at 8:00 am CT
- Closes **September 9** at 5:00 pm CT

D

- Opens **August 19** at 8:00 am CT
- Closes **September 16** at 5:00 pm CT

Y

- Opens **August 1** at 8:00 am CT
- Closes **August 23** at 5:00 pm CT



CENSUS DATES

- Students enrolled on the Census date are included in OnRamps reporting and invoicing.
- Ensure your student roster accurately reflects the students in your classroom prior to the Census date.

A	C	Monday, September 23 at 5:00 pm CT
B	D	Monday, September 30 at 5:00 pm CT
Y		Tuesday, September 3 at 5:00 pm CT

STUDENT
REGISTRATION
STEP-BY-STEP



REGISTRATION STEP-BY-STEP

Step 1

UT EID

Create a new or claim an
existing UT EID

Step 2

**OnRamps
Portal**

Create a student profile &
register for course

Step 3

Canvas

Access Canvas & complete
Orientation



REGISTRATION STEP-BY-STEP

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STEP 1: UT EID

Website: <https://utexas.edu/eid>

Students choose *Get a UT EID*.

THE UNIVERSITY OF TEXAS AT AUSTIN
ITS Information Technology Services

UT EID Self-Service Tools

- Find/Reset My Password
- Find My UT EID
- Get a UT EID**
- Change My Password
- Manage My UT EID Profile
- Combine My UT EIDs
- Upgrade My UT EID
- UT EID Help

What can this site help me do?
The UT EID is your online account at The University of Texas at Austin. Click the links below to see what the UT EID will help you do.

- + Prospective Students
- + Current Students
- + Former Students and Alumni
- + Parents and Family
- + Job Applicants
- + Current Faculty and Staff, Official Visitors
- + Former Faculty, Staff and Retirees
- + University of Texas Institutions
- + Other Groups



ANSWER INTRODUCTORY QUESTIONS

Students answer each question on the first page. If unsure of the answer, students should choose “No.”

Get a UT EID Step 1 of 6

Describe Your Relationship with The University of Texas Page ID: CE2

First, we need to ask you a few questions about yourself, your plans, and any previous relationships you have had with the university.

Do you want to apply (or have you already applied) to be a student at the University of Texas at Austin? yes no
*(Note: If you applied to the university online in the last 1-2 business days, a UT EID will be emailed to you. Please do **NOT** request a second EID. More information can be found at [ApplyTexas](#).)*

Are you the parent of a child who wants to apply to be a student (or is already a student) at the University of Texas at Austin? yes no

Have you ever taken classes at the University of Texas at Austin? yes no

Have you ever worked at any University of Texas institution? *(Including work-study and other student jobs)* yes no
If so, choose the university where you worked most recently:



PROVIDE PERSONAL INFORMATION

Students provide name, date of birth, and email address.

Provide Personal Information Page ID: CE3

Please provide as much of the following information as possible. This information will be used to search for an existing UT EID you may have or to establish a new UT EID for you. The information gathered here is subject to the university's [privacy policy](#).

Required fields are marked with an asterisk (*).

Enter your full name (Note: use your name as it appears on either your driver's license or passport)

First (Given) Name:

Middle Name:

*Last (Family) Name:

Generational Suffix:

E-mail Address:

(Use an e-mail account you will have access to several months from now. [Why?](#))

Verify Your E-mail Address:

Email address is required for university enrollment & credit.

We recommend using a personal email address.

CLAIM AN EXISTING EID, IF PROMPTED

After providing personal information, students may be prompted to **claim an existing UT EID**.

UT EIDs may be created when students submit ACT or SAT scores to UT, visit UT, or apply to UT.

Get a UT EID

UT EID May Already Exist Page ID: CE4

The following UT EID(s) match the information you provided and **MAY** be yours. Choose ALL UT EIDs you believe are yours.

If you do not see your UT EID on this list, please [enter additional personal information](#) to help refine your search.

UT EID	Name	Affiliation with the University	Year Graduated from UT Austin
<input type="checkbox"/> eew245	Emily Wade		
<input type="checkbox"/> wadeee	Emily E Wade	UT Austin Current Staff UT Austin Former Student	2013

NOTE: If you have **restricted** your student information, there may be additional EIDs that match the data you entered. However, we are unable to acknowledge these EIDs or show them online. Refer to the [UT FERPA home page](#) for more information.

Call OnRamps Support
for help resetting the
password for a
claimed UT EID.

512-232-6872



SET PASSWORD RESET QUESTIONS

Students set password reset questions & answers.

Get a UT EID Step 3 of 6

Set Up Password Reset Questions Page ID: CE7

If you ever forget your UT EID password, you can use your password reset questions to access your UT EID.

To create your password reset questions, select three questions and then answer each question using answers of at least three characters.

HINT: If possible, use **one-word answers** that you can **remember easily** so you can use them to access your UT EID if you ever forget your password. [Show me an example.](#)

Reset Question One

Question:

Reset Question Two

Question:

Reset Question Three

Question:



CREATE PASSWORD

Students create a **strong** UT EID password and set their password hint.

- Rhetoric students who do not create strong passwords will be prompted to reset their password once they gain UT Library access.

PASSWORD REQUIREMENTS

- must be between 12 and 32 characters in length
- must contain at least two of the following: letters, numbers, and special characters
- cannot contain the UT EID, birthday, or first, middle, or last name
- cannot contain any words or character combinations found in a list of common passwords that are considered insecure (e.g., p@ssword, 12345, 11111, qwerty123, etc.)



CONFIRM PERSONAL INFORMATION

Students confirm their personal information and click *Create my UT EID*.

Get a UT EID Step 5 of 6

Confirm Information Page ID: CE8

You are about to create a UT EID with the following information:

Personal Information

First Name: Zanny

Last (Family) Name: Zane

Other First Name:

Other Last Name:

Date of Birth: 02/2/2003

E-mail address: zany.zane@onramps.edu



UT EID CREATED

The new UT EID displays on the page and students receive an email confirmation.

Students should record their UT EID and memorize their password.

Get a UT EID

Step 6 of 6

UT EID Creation Complete

Page ID: CE9

Your new UT EID is: **zz5695**

An e-mail confirming this new UT EID is being sent to: zany.zane@onramps.edu.

[Logon using your UT EID](#)

[Return to Main UT EID Page](#)



REGISTRATION STEP-BY-STEP

Step 1

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Access Canvas & complete
Orientation



STEP 2: ONRAMPS PORTAL

Website: <https://onramps.utexas.edu/portal>

Students log in using UT EID and password.



The screenshot shows the login interface for the OnRamps Portal. At the top, there is a brown header with the text "THE UNIVERSITY OF TEXAS AT AUSTIN". Below this, the main content area is white and contains two input fields: "UT EID" and "PASSWORD". A circular "LOG IN" button is positioned below the password field. At the bottom of the form, there is a link that reads "I forgot my UT EID or password. I need a UT EID. Help".

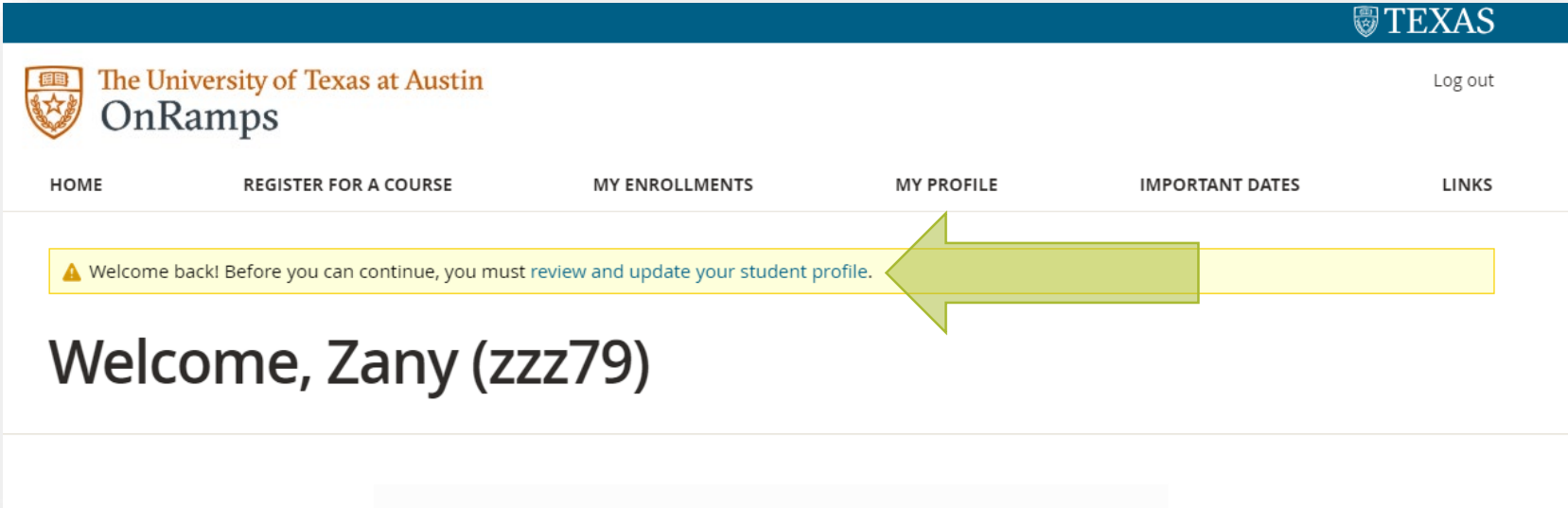


CREATE OR UPDATE STUDENT PROFILE

New students must **create** a profile.



Returning students must **update** their profile.





CREATE OR UPDATE STUDENT PROFILE

- Students provide or update contact and demographic information.
 - OnRamps uses the email address from the Student Profile to communicate important details regarding program participation and course enrollment.
 - Students are responsible for reading each email from OnRamps and following the instructions it contains, if any, according to the deadline provided.
- Students review and accept 2019-2020 program terms and FERPA information.
- Students click *Submit* to save their profile.



REGISTER FOR A COURSE

From the Home page, students click *Register for a Course*.

The screenshot displays the OnRamps user interface. At the top right, there is a dark blue header with the University of Texas logo and the word "TEXAS". Below this, the main header area contains the University of Texas at Austin logo and the text "The University of Texas at Austin OnRamps" on the left, and a "Log out" link on the right. A navigation menu is located below the header, featuring several buttons: "HOME", "REGISTER FOR A COURSE" (which is highlighted with a green border), "MY ENROLLMENTS", "MY PROFILE", "IMPORTANT DATES", and "LINKS". Below the navigation menu, a large heading reads "Welcome, Rachel (rtw647)". At the bottom of the page, a message states: "Welcome to OnRamps! OnRamps is dedicated to preparing you for college."



REGISTER FOR A COURSE

Students select district, campus, course, teacher, and section number and click *Submit*.

The screenshot shows the 'Register for a Course' page on the OnRamps website. The page has a blue header with the University of Texas at Austin logo and 'OnRamps' text. Below the header is a navigation bar with links: HOME, REGISTER FOR A COURSE, MY ENROLLMENTS, MY PROFILE, IMPORTANT DATES, and LINKS. The main content area is titled 'Register for a Course' and contains five dropdown menus for selection:

- What is your school district: *
- What school do you attend: *
- In which course do you want to enroll: *
- Who is the teacher of your course: *
- Which course section are you in (ask your teacher before making this selection): *

At the bottom right of the form are two buttons: 'Submit' and 'Cancel'.

If you have more than one section, students may need help selecting the correct one.

Each section is a different class period.

Section 1 might be first period.

Section 2 might be fifth period.



ADDITIONAL INFORMATION

- After clicking *Submit*, students see a message confirming the course registration is processing.
- Students are redirected to an *Additional Information* page.

The screenshot shows the OnRamps website interface. At the top right, there is a "TEXAS" logo. Below it, the "The University of Texas at Austin OnRamps" logo is displayed on the left, and a "Log out" link is on the right. A navigation menu contains the following items: HOME, REGISTER FOR A COURSE, MY ENROLLMENTS, MY PROFILE, IMPORTANT DATES, and LINKS. A green message box with a checkmark icon contains the text "Registration processing." A large green arrow points from the right side of this message box towards the "Additional Information" heading below it.

TEXAS

The University of Texas at Austin
OnRamps

Log out

HOME REGISTER FOR A COURSE MY ENROLLMENTS MY PROFILE IMPORTANT DATES LINKS

✓ Registration processing.

Additional Information



ADDITIONAL INFORMATION

The *Additional Information* page is where students enter their **local student ID number** and indicate whether they receive **content-area accommodations**.

TEXAS

The University of Texas at Austin
OnRamps

Log out

HOME REGISTER FOR A COURSE MY ENROLLMENTS **MY PROFILE** IMPORTANT DATES LINKS

Additional Information

GEO 302E :: HS

Identifiers

Student ID: *

Special Education & 504 Accommodations

Do you receive accommodations in the content area of this course through an Individual Education Plan (IEP) or 504 Individual Education Plan?: *

Submit Cancel



ADDITIONAL INFORMATION

Students **under 18 years old** see an additional field to enter an email address for a parent or guardian, so that OnRamps may request **parental consent** for participation in the course.

Additional Information

GEO 302E :: HS

Identifiers

Student ID: *

Parental Consent

Because you are under 18 years old, OnRamps requests consent from your parent or guardian for you to participate in OnRamps courses. Please provide your parent or guardian's email address below.

Parent/Guardian email address:

If your parent/guardian does not use email, please download the Parental Consent Form and share it with your parent/guardian. Email the completed and signed form to consent@onramps.zendesk.com.

[Download Parental Consent Form](#)

Special Education & 504 Accommodations

Do you receive accommodations in the content area of this course through an Individual Education Plan (IEP) or 504 Individual Education Plan?: *

Submit **Cancel**



STUDENT ID – ALL STUDENTS RESPOND

Students enter their local student ID number. This field is required.

The screenshot shows the 'My Profile' page on the OnRamps website. The page header includes the University of Texas at Austin logo and 'OnRamps' text, along with a 'Log out' link. A navigation menu contains links for HOME, REGISTER FOR A COURSE, MY ENROLLMENTS, MY PROFILE (which is highlighted), IMPORTANT DATES, and LINKS. The main content area is titled 'Additional Information' and displays 'GEO 302E :: HS'. Below this, there is a section titled 'Identifiers' containing a form field labeled 'Student ID: *'.



PARENTAL CONSENT – STUDENTS UNDER 18 ONLY

Students provide parent/guardian email address. Parent/guardian will receive electronic consent form.

If students' parent/guardian does not use email, a PDF is available to download, complete, and return to OnRamps Support.

Parental Consent

Because you are under 18 years old, OnRamps requests consent from your parent or guardian for you to participate in OnRamps courses. Please provide your parent or guardian's email address below.

Parent/Guardian email address:

If your parent/guardian does not use email, please download the Parental Consent Form and share it with your parent/guardian. Email the completed and signed form to consent@onramps.zendesk.com.

[Download Parental Consent Form](#)



PARENTAL CONSENT – STUDENTS UNDER 18 ONLY

- OnRamps requests parental consent for the following:
 - Course participation
 - Accommodations
- If parent/guardian gives consent via electronic consent form or PDF, there is no further action and student continues participation in OnRamps.
- If parent/guardian revokes consent via electronic consent form or PDF, OnRamps will confirm information prior to taking any action.
- If parent/guardian takes no action, student continues participation in OnRamps.



ACCOMMODATIONS – ALL STUDENTS RESPOND

Students select *Yes*, *No*, or *I don't know* from the drop-down menu. This field is required.

Special Education & 504 Accommodations

Do you receive accommodations in the content area of this course through an Individual Education Plan (IEP) or 504 Individual Education Plan?: *



ACCOMMODATIONS – ALL STUDENTS RESPOND

If students select *Yes* or *I don't know* from the drop-down menu, a list of accommodations for the course will appear.

Special Education & 504 Accommodations

Do you receive accommodations in the content area of this course through an Individual Education Plan (IEP) or 504 Individual Education Plan?: *

Yes

If you do not have any accommodation(s), please select "No." You can return to this page at any time to update your accommodations.

Request Accommodations

Please select the accommodation(s) you receive for this course. You may return to this page at any time to update your accommodations to match your IEP or 504 Plan:

- Extended time on timed assessments (1.5x allotted time)
- Extended time on timed assessments (2x allotted time)
- Oral administration of assessments
- Oral administration of words or phrases
- Permission to read aloud to self
- Small group testing
- Testing environment with limited distractions
- Use of calculator except when computation is the skill being tested

Do you receive any other accommodations in the content area of this course that are not in the above list?:

No



ACCOMMODATIONS – ALL STUDENTS RESPOND

Students select the accommodations they receive for the course.

Special Education & 504 Accommodations

Do you receive accommodations in the content area of this course through an Individual Education Plan (IEP) or 504 Individual Education Plan?: *

Yes

If you do not have any accommodation(s), please select "No." You can return to this page at any time to update your accommodations.

Request Accommodations

Please select the accommodation(s) you receive for this course. You may return to this page at any time to update your accommodations to match your IEP or 504 Plan:

- Extended time on timed assessments (1.5x allotted time)
- Extended time on timed assessments (2x allotted time)
- Oral administration of assessments
- Oral administration of words or phrases
- Permission to read aloud to self
- Small group testing
- Testing environment with limited distractions
- Use of calculator except when computation is the skill being tested

Do you receive any other accommodations in the content area of this course that are not in the above list?:

No



ACCOMMODATIONS – ALL STUDENTS RESPOND

If students receive accommodations in the content area of the course that are not in the list, they should answer *Yes* in the second drop-down menu and describe their other accommodations.

Special Education & 504 Accommodations

Do you receive accommodations in the content area of this course through an Individual Education Plan (IEP) or 504 Individual Education Plan?: *

Yes

If you do not have any accommodation(s), please select "No." You can return to this page at any time to update your accommodations.

Request Accommodations

Please select the accommodation(s) you receive for this course. You may return to this page at any time to update your accommodations to match your IEP or 504 Plan:

- Extended time on timed assessments (1.5x allotted time)
- Extended time on timed assessments (2x allotted time)
- Oral administration of assessments
- Oral administration of words or phrases
- Permission to read aloud to self
- Small group testing
- Testing environment with limited distractions
- Use of calculator except when computation is the skill being tested
- Accommodated assessment format (please user "other" box to describe needs)

Do you receive any other accommodations in the content area of this course that are not in the above list?:

Yes

Please describe your other accommodations in 100 characters or fewer. Please use one box per accommodation.

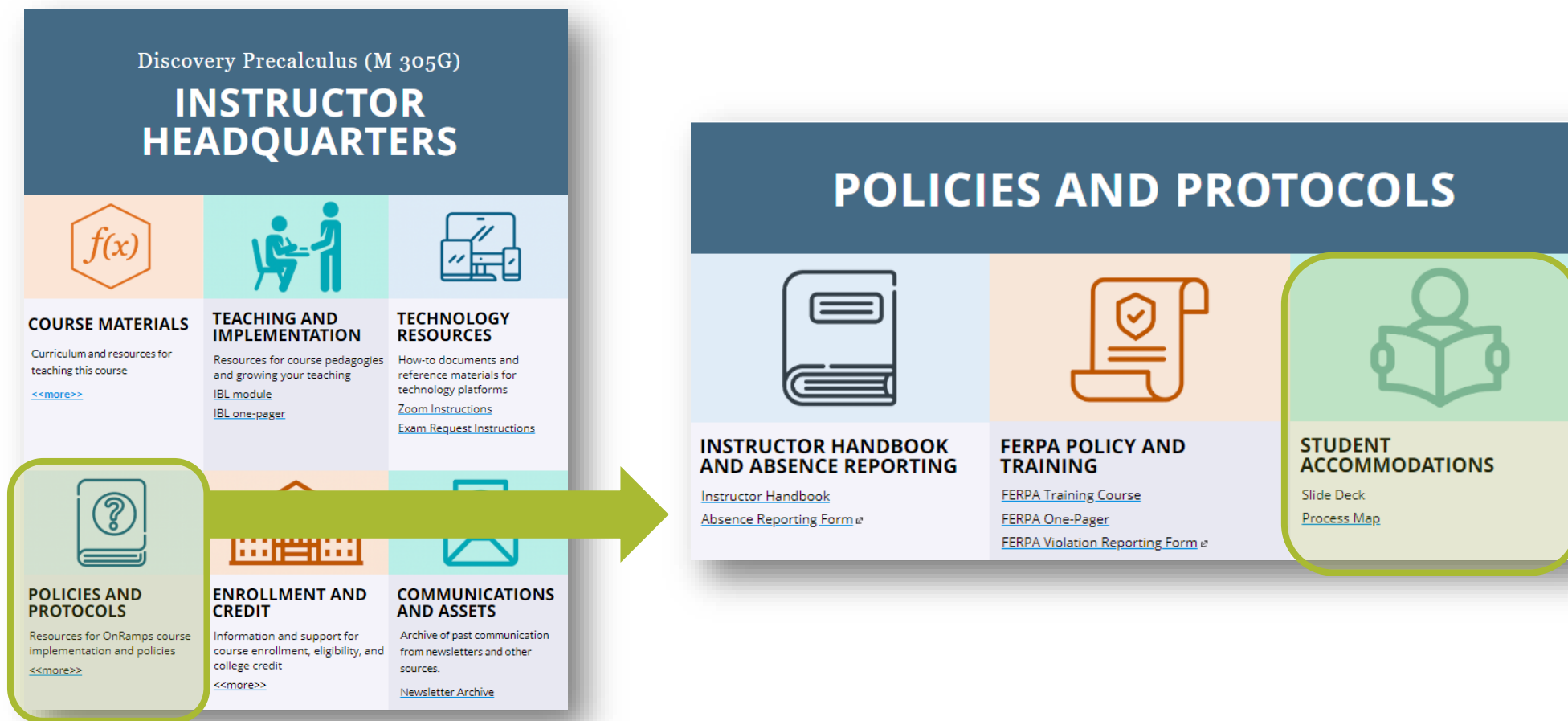
Other accommodation 1:

Other accommodation 2:

Other accommodation 3:

ACCOMMODATIONS PROCESS

Reference the **Policies and Protocols** tile in your Instructor Headquarters in Canvas for detailed information about reviewing and verifying student accommodations in the OnRamps Portal – Instructor View.





REGISTRATION COMPLETE

After submitting the Additional Information, students will be redirected to the *Current Enrollments* page, where they can view their current course enrollment(s).


The screenshot shows the OnRamps interface for a student named Rachel Wester (rtw647). The page title is "Current Enrollments for Rachel Wester (rtw647)". Below the title is a table with the following columns: Partner, Term, Campus, Course, Section, Eligibility [?], Credit Type [?], Final Grade [?], Credit Status [?], Transcript [?], and Actions. There is one row of enrollment data:

Partner	Term	Campus	Course	Section	Eligibility [?]	Credit Type [?]	Final Grade [?]	Credit Status [?]	Transcript [?]	Actions
	Fall 2018 (Test Term)	Longhorn HS	Discovery Precalculus	Zimmerman, Zoey - Section 1	-	-	-	-	-	Additional Information Transfer Withdraw

UPDATING ADDITIONAL INFORMATION

Students may return to the *Additional Information* page any time by clicking the *Additional Information* button next to their course enrollment.

The screenshot displays the OnRamps interface for a user named Rachel Wester (rtw647). The page title is "Current Enrollments for Rachel Wester (rtw647)". Below the title is a table with the following columns: Partner, Term, Campus, Course, Section, Eligibility [?], Credit Type [?], Final Grade [?], Credit Status [?], Transcript [?], and Actions. A single enrollment is listed for the Fall 2018 (Test Term) at Longhorn HS, for the course Discovery Precalculus, section Zimmerman, Zoey - Section 1. The Actions column for this enrollment contains three buttons: "Additional Information", "Transfer", and "Withdraw". A large green arrow points to the "Additional Information" button.

Partner	Term	Campus	Course	Section	Eligibility [?]	Credit Type [?]	Final Grade [?]	Credit Status [?]	Transcript [?]	Actions
	Fall 2018 (Test Term)	Longhorn HS	Discovery Precalculus	Zimmerman, Zoey - Section 1	-	-	-	-	-	Additional Information Transfer Withdraw



UPDATING ENROLLMENT

- Students may self-transfer to a new section of the course by clicking the *Transfer* button.
- Students may self-withdraw from the course by clicking the *Withdraw* button.

The screenshot shows the OnRamps interface for a user named Rachel Wester (rtw647). The page title is "Current Enrollments for Rachel Wester (rtw647)". Below the title is a table with the following columns: Partner, Term, Campus, Course, Section, Eligibility [?], Credit Type [?], Final Grade [?], Credit Status [?], Transcript [?], and Actions. The table contains one row of enrollment data for the Fall 2018 (Test Term) at Longhorn HS, for the course Discovery Precalculus, section Zimmerman, Zoey - Section 1. The Actions column for this row contains three buttons: "Additional Information", "Transfer", and "Withdraw". A large green arrow points from the right towards the "Transfer" and "Withdraw" buttons.

Partner	Term	Campus	Course	Section	Eligibility [?]	Credit Type [?]	Final Grade [?]	Credit Status [?]	Transcript [?]	Actions
	Fall 2018 (Test Term)	Longhorn HS	Discovery Precalculus	Zimmerman, Zoey - Section 1	-	-	-	-	-	Additional Information Transfer Withdraw



COURSE REGISTRATION FAQs

If a student is in multiple OnRamps courses, will they register multiple times?

Yes, the student will register for each course separately by selecting their district, campus, course, teacher, and section on the *Register for a Course* page in the OnRamps Portal. The student only completes the student profile once.

Can a student who arrives in my school later in the year register for OnRamps?

Yes. A student can join your OnRamps course after the end of the self-registration window. However, depending on the timing of the registration, the student may only be able to earn high school credit in the course. Contact OnRamps Support for assistance with late registration.

Do students register separately for Learning Catalytics and Quest?

Students **do not** register separately for Quest. Students are automatically enrolled in the corresponding Quest course and section when they complete registration. Quest is used in Chemistry, Physics I, and Physics II.

Students **do** register separately for Learning Catalytics. Learning Catalytics is used in Chemistry, Geoscience, History, Physics I, and Physics II. Refer to your Instructor HQ for student registration instructions for Learning Catalytics.



TRANSFER & WITHDRAW FAQs

Can a high school Instructor change a student's section?

No. The student should use the Transfer feature in the OnRamps Portal to self-transfer. If the window for self-transfers has passed, the high school Instructor may submit a request for the student to be moved to the new section, and the OnRamps enrollment team will transfer the student.

Will the option to transfer be open all semester?

No. The ability to self-transfer ends when the self-registration window ends. If the window for self-transfers has passed, the high school Instructor may submit a request for the student to be moved to the new section, and OnRamps will transfer the student. The student may also submit a request via OnRamps Support.

Can a student use the Transfer feature to transfer to a different school that also offers OnRamps?

No. The student cannot self-transfer their enrollment to a new school. The student or high school Instructor should contact OnRamps Support for assistance if a student is changing campuses but remaining in OnRamps. This will ensure that any college work is retained.



TRANSFER & WITHDRAW FAQs

If a student transfers or withdraws, are they transferred or withdrawn within Quest?

Yes. These actions carry over to Quest.

If a student drops the OnRamps course, do they need to withdraw in the OnRamps Portal or is that done automatically?

The student should self-withdraw in the OnRamps Portal, if possible. If the student does not self-withdraw, the high school Instructor can submit a request for the student to be withdrawn, and the OnRamps enrollment team will drop the student.

Can a student withdraw from only the college course?

Students should only withdraw from the OnRamps course if they are no longer in your classroom. If the student is in your high school classroom, the student will remain in both the college and high school course in Canvas



REGISTRATION STEP-BY-STEP

Step 1

UT EID

Create a new or claim an existing UT EID

Step 2

**OnRamps
Portal**

Create a student profile & register for course

Step 3

Canvas

Access Canvas & complete Orientation

ACCESSING CANVAS COURSES

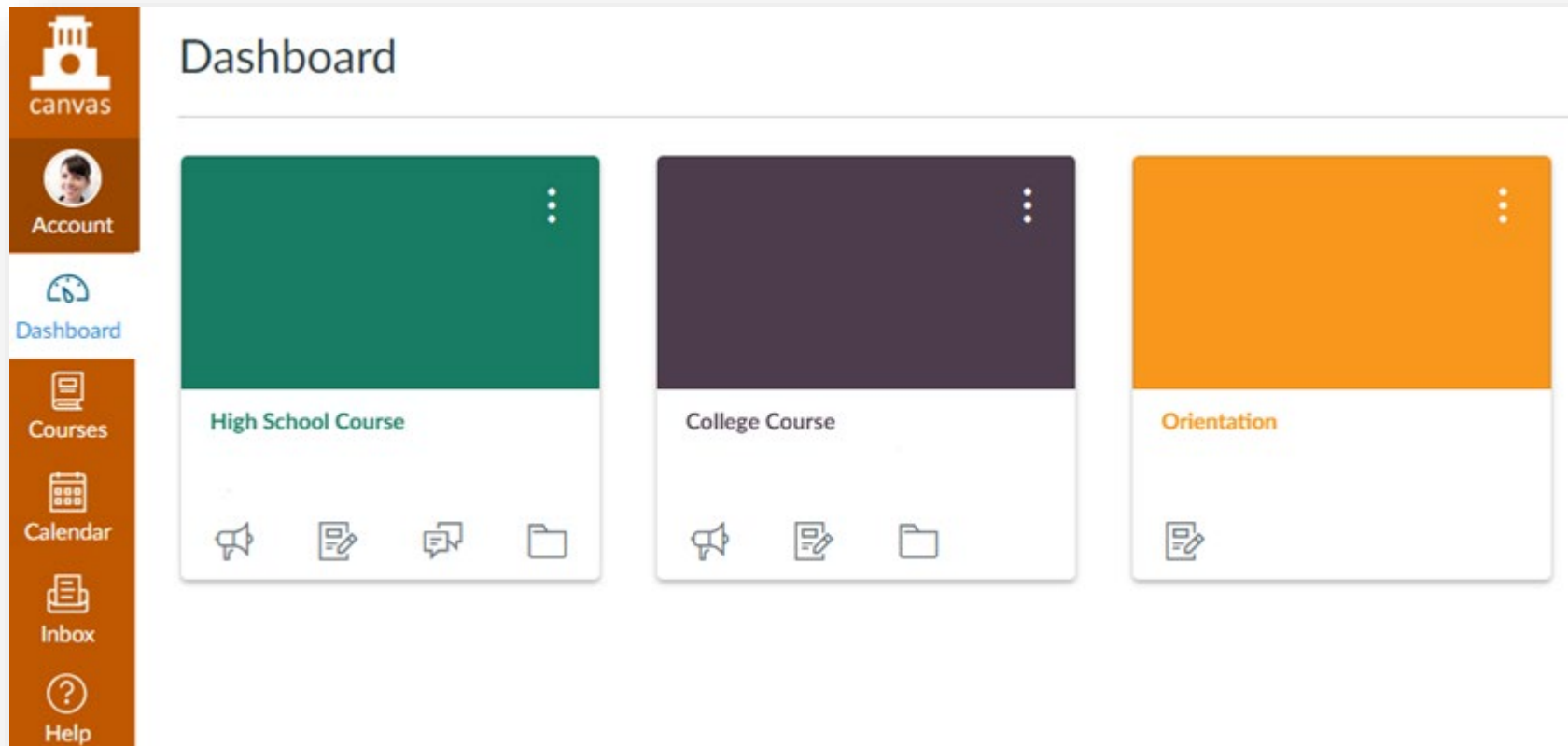
- After completing registration, students may access courses in Canvas.
- Students may click CANVAS LOGIN link in the OnRamps Portal or go to <https://onramps.instructure.com>.

The screenshot shows the OnRamps portal interface. At the top, there is a navigation bar with the University of Texas at Austin logo and the text "OnRamps". Below this, there is a menu with links: HOME, REGISTER FOR A COURSE, MY ENROLLMENTS, MY PROFILE, IMPORTANT DATES, and LINKS. The main heading reads "Current Enrollments for Rachel Wester (rtw647)". Below the heading is a table with columns: Partner, Term, Campus, Course, Section, Eligibility [?], Credit Type [?], Final Grade [?], Credit Status [?], Transcript [?], and Actions. The table contains one row of enrollment data. In the footer, there is a "Contact Us" section with address information, a "CANVAS LOGIN" link highlighted with a green arrow, and a "Help" button.

Partner	Term	Campus	Course	Section	Eligibility [?]	Credit Type [?]	Final Grade [?]	Credit Status [?]	Transcript [?]	Actions
	Fall 2018 (Test Term)	Longhorn HS	Discovery Precalculus	Zimmerman, Zoey - Section 1	-	-	-	-	-	Additional Information Transfer Withdraw

ACCESSING CANVAS COURSES

Students should see their high school, college, and orientation courses on the Canvas dashboard.





STUDENT ORIENTATION

- OnRamps students complete Orientation to prepare for college-level expectations and to reinforce their identity as college students.
- Students are enrolled in Orientation when they register for a course.
- Students enrolled in more than one OnRamps course only complete orientation **once**.
- Orientation completion is a **required** assignment in all OnRamps courses and counts toward the **college grade**.

Welcome to OnRamps Orientation

Orientation will help prepare you to succeed in your OnRamps course. Orientation is part of your college grade. Be sure to complete all 5 steps.



STUDENT ORIENTATION TOPICS



1 Welcome and Introduction to OnRamps (15 min)

An introductory step where students learn about OnRamps, the dual-enrollment model, earning college credit, accepting or declining credit, and transferring credit.



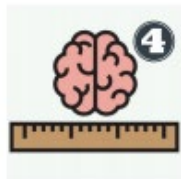
2 Beginning of Course Assessment (25 min)

A brief questionnaire on college plans, mindset, and study strategies. Students must complete the assessment within one sitting and cannot stop and restart.



3 Academic Integrity (15 min)

Educates students about the academic integrity policies that apply to students participating in OnRamps.



4 Growth Mindset for College Success (15 min)

Explains how students can develop a growth mindset and improve their ability to learn in order to be successful in college.



5 Effective Learning Strategies for College Success (25 min)

Encourages students to take control of their learning and offers strategies to learn more effectively.



STUDENT ORIENTATION DUE DATES

In order to receive college credit for completing Orientation, students must complete all modules by the due dates below.

A	C	Monday, October 7 at 5:00 pm CT
B	D	Monday, October 14 at 5:00 pm CT
Y		Tuesday, September 17 at 5:00 pm CT



PREPARE FOR REGISTRATION



Print or download registration table instructions for easy reference.



Ensure students have access to their local student ID number.



Note OnRamps Support phone number: 512-232-6872

The screenshot shows a document titled "OnRamps Registration" with three main steps:

- 1 CREATE A UT EID**
<https://utexas.edu/eid>
 - If you already have an EID and know your password, go to Step 2! Do not create a new EID.
 - On the UT EID self-service page, choose **Get a UT EID**.
 - Complete the form. Be sure to include an email address!
 - Select your password reminder questions and create a secure password. A seven-letter word, four numbers, and a special character will meet the requirements for a secure password. Example: college2020! (Don't use your name or your birth year!)
 - Memorize your EID and password. You will use it all year to log in to the OnRamps Portal and Canvas. If you write it down, keep it in a secure place.
 - If you are prompted to claim an EID, and you think it could be yours, claim it! If you don't remember your password, call OnRamps Support for help.
- 2 COMPLETE PROFILE & REGISTER IN ONRAMPS PORTAL**
<https://onramps.utexas.edu/portal>
 - Use your UT EID and password to log in to the OnRamps Portal.
 - If you're a new OnRamps student, click **Create my Profile**. If you're a returning student, click **View/Update My Profile**.
 - Complete the profile information and click **Submit**.
 - Once you've completed your profile, click **Register for a Course**.
 - Choose your district, school, course, teacher, and section from the drop-down menus. Ask your teacher if you don't know what section to choose. Click **Submit**.
 - You will be directed to the **Additional Information** page, where you will enter your local student ID number, parent/guardian email address if you are under the age of 18, and indicate whether you receive content-area accommodations. Once the page is complete, click **Submit**. If you do not have this information, click **Cancel**.
 - You will be directed to the **Current Enrollments** page. You will receive an email confirming your registration.
- 3 ACCESS COURSES IN CANVAS**
<https://onramps.instructure.com>
 - Click **CANVAS LOGIN** at the bottom of the **Current Enrollments** page in the OnRamps Portal to log in to Canvas. Or, go to the website above and log in with your UT EID and password.
 - In Canvas, you will see your high school course, college course, and orientation.
 - Complete Orientation for 1% of your college grade.

At the bottom of the document, there is a contact bar with the email SUPPORT@ONRAMPS.ZENDESK.COM and the phone number 512-232-6872.



DAY 1: CHECKLIST FOR REGISTRATION



All students have an EID and password.

Call OnRamps Support at 512-232-6872 for immediate help with EID or password issues.



All students are registered for your course and section.

Click *People* on the left sidebar in Canvas to view your roster and confirm students' registration.



All students successfully log in to Canvas and view their high school, college, and orientation courses.

Have students bookmark <https://onramps.instructure.com> so they can easily access Canvas.

EXTRA
CREDIT!

Students access Orientation course and begin Step 1: Welcome.

Students can start Step 1: Welcome in class and continue later.

INTRODUCTION TO INSTRUCTOR PORTAL



ONRAMPS PORTAL – INSTRUCTOR VIEW

Website: <https://onramps.utexas.edu/portal>

Log in using your UT EID and password. Click the *Instructor* link in the top right corner to view your current student roster.

The screenshot shows the OnRamps Instructor View portal interface. At the top, there is a dark blue header with the University of Texas logo and the word "TEXAS" in white. Below this, the main header area is white and contains the OnRamps logo on the left, which includes the University of Texas logo and the text "The University of Texas at Austin OnRamps". On the right side of the header, there is a green button labeled "Instructor" and a "Log out" link. Below the header, there are two navigation links: "HOME" on the left and "LINKS" on the right. The main content area is white and features a large, bold, black text message: "Welcome, Rachel (rtw647)".



ONRAMPS PORTAL – INSTRUCTOR VIEW

- Monitor students’ orientation completion and view college enrollment information throughout the year.
- Click the links above course name to access additional features and information.

Grades
 Assigned Testing Times
 Accommodation Requests



Statistics

Fall 2018 (Test Term)

Partner	EID	Student	Section	Orientation [?]	Eligibility [?]	Credit Type [?]	Final Grade [?]	Credit Status [?]	Transcript [?]
	emg3484	Grant, Elizabeth	Wester, Rachel - Section 2	Complete	Eligible	Letter Grade	B	Credit earned, accepted	B
	ii937	Instructure, Ivan	Wester, Rachel - Section 2	Complete	Eligible	Letter Grade	D	Credit earned, accepted	D
	abj629	Johnson, Aron	Wester, Rachel - Section 1	Complete	Eligible	Letter Grade	C	Credit earned, accepted	C
	jwl336	Lucas, Jeremiah	Wester, Rachel - Section 2	Complete	Eligible	Letter Grade	D+	Credit earned, declined	No Transcript
	rep2245	Pineda, Raul	Wester, Rachel - Section 1	-	Ineligible	-	-	-	-



ONRAMPS PORTAL – INSTRUCTOR VIEW

- Detailed information and step-by-step instructions for the additional features of the OnRamps Portal will be available in your Instructor Headquarters. Some features are only used by certain courses.
- You do **not** need to create a profile in the OnRamps Portal to access the Instructor view. Just click the *Instructor* link at the top right corner of the page.
- Until students are actively enrolled in your course, you will see the following message: *You do not have any active courses at this time*. Once students register, you will see your active roster.
- If you do not see the *Instructor* link in the top right corner of the page, contact OnRamps Support.

RESOURCES



WHERE TO FIND RESOURCES







Discovery Precalculus (M 305G)

INSTRUCTOR HEADQUARTERS

		
COURSE MATERIALS Curriculum and resources for teaching this course <<more>>	TEACHING AND IMPLEMENTATION Resources for course pedagogies and growing your teaching IBL module IBL one-pager	TECHNOLOGY RESOURCES How-to documents and reference materials for technology platforms Zoom Instructions Exam Request Instructions
		
POLICIES AND PROTOCOLS Resources for OnRamps course implementation and policies <<more>>	ENROLLMENT AND CREDIT Information and support for course enrollment, eligibility, and college credit <<more>>	COMMUNICATIONS AND ASSETS Archive of past communication from newsletters and other sources. Newsletter Archive

Resources for

COLLEGE ENROLLMENT & CREDIT

		
GENERAL INFORMATION General information about OnRamps enrollment activities. College Enrollment for OnRamps Students Number of Sections Form	STUDENT REGISTRATION Information & resources about OnRamps student registration. Webinar Schedule & RSVP Form Training Resources - <i>Coming Soon!</i>	STUDENT ORIENTATION Information & resources about students' OnRamps Orientation course. Student Orientation Resources
		
ELIGIBILITY Information & resources for students' college credit Eligibility. <i>Coming in December 2019</i>	CREDIT DECISION Information & resources for students' decision to accept or decline college credit, if earned. <i>Coming in Spring 2020</i>	CREDIT & TRANSCRIPTS Information & resources for ordering transcripts and researching how OnRamps college credit transfers to other colleges & universities. <i>Coming in Spring 2020</i>

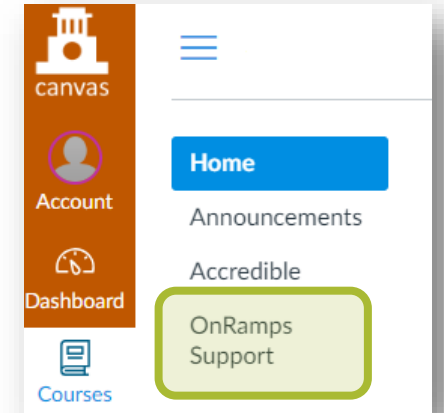




ONRAMPS SUPPORT

If you have questions, concerns, or issues during registration, reach out for support by:

- Submitting a help request via the *OnRamps Support* link on the left navigation pane in Canvas
- Calling 512-232-6872 (best for assistance with UT EID or passwords)
- Texting 512-265-2515
- Emailing support@onramps.zendesk.com



QUESTIONS?



Rachel Wester, Assistant Director of Enrollment Management

rachel.wester@austin.utexas.edu

enrollment@onramps.zendesk.com

512-232-6872



Lisa Grant, Enrollment Coordinator

lisa.grant@austin.utexas.edu

enrollment@onramps.zendesk.com

512-232-6872



@TexasOnRamps



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